



~ Volunteer Service Since 1980 ~

## **Bereavement Services Manager**

This vital position has overall responsibility for management of bereavement support services including:

- Bereavement Support Volunteer management, including recruitment, training and supervision
- One-on-one support for those who are grieving
- Coordination and management of support groups
- Community outreach & relationship-building for enhancing bereavement services

The successful candidate will have:

- College education or *demonstrated* professional equivalent
- Strong working knowledge of hospice and/or bereavement support services
- Previous social work or human services experience
- Supervision/training experience, preferably with volunteers
- Strong communications, team-work, organizational and people skills and Microsoft Office computer experience
- Mastery of and commitment to Zoom as a medium for providing one-on-one and group support
- Commitment to completing our in-house Volunteer Training at it's first offering.
- Be fully vaccinated against Covid19 prior to employment

Hospice Volunteers of Hancock County is a state-licensed, independent non-profit agency with strong community collaborations.

Mail resume and cover letter  
**specifically addressing the position components listed above**

to: Jody Wolford-Tucker, Exec. Dir.  
Hospice Volunteers of Hancock County  
14 McKenzie Avenue, Ellsworth, ME 04605  
Email: [jwtucker@hospiceofhancock.org](mailto:jwtucker@hospiceofhancock.org)

Review of resumes has begun  
and will continue until the position is filled.