



2011 Record of In-Service & Continuing Education for Bereavement Facilitators



NAME: _____ **DATE:** _____

POLICY: All active volunteer facilitators must participate in a minimum of ten hours of relevant in-service training/continuing education a year. It is the responsibility of the volunteer to provide documentation of this training to the Bereavement Services Coordinator on a regular basis.

List in-service hours relevant to your work as a bereavement facilitator and return this form to the office. Bereavement volunteer requirements: *workshops and seminars, books (2 hrs.), relative programs on television or videocassette, academic or professional training, and the annual Teleconference.*

Date	Hours	Title/Content of Education/Training	Author/Sponsor
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Signature of Volunteer Facilitator _____

Date Recorded in HVHC File _____