



**HOSPICE VOLUNTEERS OF HANCOCK COUNTY
 RECORD OF INSERVICE TRAINING
 & CONTINUING EDUCATION**

NAME: _____ DATE: _____

POLICY: All active Patient Care Volunteers must participate in a minimum of eight (8) hours of relevant continuing education/in-service training annually. The volunteer is responsible to provide documentation of this training to the HVHC office.

Please list in-service hours relevant to your work as a hospice volunteer and *return this form to the HVHC office on a regular monthly basis as you have something to report*. Related activities may include in-service training provided by HVHC, workshops or seminars, books and magazine articles, TV or taped programs, and academic or professional training.

Date	Hours	Title/Content Education/Training	Author/Sponsor

Signature of Volunteer _____

HVHC Recorded _____

